



Job Title: Assistant Production Manager

Location: Easy Tree Nursery, Rock Island, TN

Job Type: Full-Time

About Us:

Easy Tree Nursery is a family-owned nursery which has been in continual operation since 1957 we grow and sell high-quality plants, trees, and shrubs. With a commitment to excellence, integrity, and customer satisfaction, we take pride in growing and delivering a diverse range of plants to landscapers, garden centers, and other wholesale distribution outlets. We are seeking a dedicated and detail-oriented Assistant Production Manager to support our team in production, planning, and scheduling.

Job Summary:

Key jobs include overseeing daily nursery operations, including scheduling plant production, propagation, planting, irrigation, pest management, and overall plant care. This position will work closely with the Production Manager and oversee workflows, production goals, and plant quality. Experience in nursery production is encouraged, and a passion for horticulture is a must.

Responsibilities:

Production & Operations:

- Schedule and oversee plant production
- Assist in planning and executing nursery production schedules, including propagation, transplanting, and pruning.
- Monitor plant health and implement best practices for watering, fertilization, pest/disease control, and weed management.
- Oversee irrigation systems, ensuring proper coverage and water conservation.
- Maintain production records and assist with inventory tracking.
- Ensure all equipment, tools, and materials are properly maintained and readily available.

Team Leadership & Supervision:

- Train, supervise, and support nursery staff in daily tasks and best practices.
- Ensure safe and efficient workflows, adhering to workplace safety guidelines.
- Assist in scheduling and assigning tasks to optimize labor efficiency.

Quality Control & Customer Satisfaction:

- Monitor plant quality and ensure high standards are met
- Assist with order fulfillment, ensuring accurate selection and preparation of plant material.
- Address production challenges and implement solutions to maintain product excellence.

Qualifications:

- Experience in nursery production, horticulture, agriculture, or a related field encouraged.
- Ability to schedule plant production and manage workflow effectively.
- Knowledge of plant propagation, irrigation, pest management, and nursery operations.
- Strong organizational and problem-solving skills.
- Ability to lead and motivate a team in an outdoor work environment.
- Physical ability to work in various weather conditions and lift/move at least 50 lbs.
- Basic understanding of equipment maintenance and operation.
- Bilingual (English/Spanish) is a plus.

Benefits:

- Flexible schedule
- Work vehicle
- Employee discount on any plants
- Training and mentoring from industry leaders
- 401k option and paid vacation benefits after 1 year
- Competitive salary based on experience.
- Opportunities for professional growth and training.
- Work on an actively growing farm around people with a passion for plants and a drive to succeed.

- **How to Apply:**

Interested candidates should send a resume and a brief cover letter to
James@EasyTreeNursery.com