POSITION X2322  Extension Assistant

LOCATION  The University of Tennessee, Institute of Agriculture, UT Extension, Department of Plant Sciences, Knoxville, TN

EFFECTIVE DATE  Screening of applicants’ credentials will begin immediately and continue until the position is filled.

SALARY AND BENEFITS  
Salary is commensurate with training and experience. This is a grant-funded position that is expected to last 3 years. Continued employment is contingent upon performance and funding. Benefits include group hospitalization and life insurance, State employees Retirement; Workers’ Compensation; sick and annual leave; numerous University of Tennessee and state benefits programs, including liberal time off for holidays and longevity pay after three years of service; reimbursement for official travel.

JOB DESCRIPTION  
Provide day-to-day support for sustainable ornamental plant production applied research and extension program. This statewide extension and applied research program includes coordinating nursery producer workshops and field-based demonstrations with nursery producers in Middle Tennessee. Central topics include plant water use efficiency and water resource risk management through enhanced irrigation technology; testing laser-guided Intelligent Sprayers to reduce pesticide use and increase environmental quality; and general sustainable plant production. More information about the program can be viewed at:
https://ag.tennessee.edu/plantsciences/Pages/FacultyPages/FulcherA.aspx

RESPONSIBILITIES  
- Confer with the Extension Specialist on Extension objectives and oversee day-to-day Extension planning, preparing, conducting and evaluating programming
- Under the supervision of the specialist: develop and maintain extension demonstration and applied research plots, collect data, photograph demonstrations, and summarize outcomes into a format useful to the nursery crop industry
- Work with the specialist to manage funded projects, including reporting and recordkeeping
- Supervise undergraduate students; assist graduate students
- Assist with report/proceedings preparation
- Potential to contribute to distance learning modules
- Care for plants; very limited weekend and occasional holiday rotation may be required
QUALIFICATIONS

• Bachelor’s degree in plant sciences, horticulture, entomology, plant pathology, or biosystems engineering required
• Must have a valid U.S. driver license at time of application and a safe driving record
• This position has a substantial field component. Must be able to work long hours away from campus in outdoor weather conditions
• Must have the ability to apply sound judgment, represent the University positively, work independently, communicate, and collaborate effectively
• Must be well-organized, have the ability to plan ahead, and be able to manage and prioritize responsibilities for multiple projects
• Must be able to effectively communicate in English, orally and in writing
• Experience with sensors, data loggers and/or computer programming highly desirable, but not required

TO APPLY:

Please apply online by clicking this link: External Applicants Internal Applicants

Submit a complete application packet which includes a 1) letter of interest, 2) a resume or curriculum vitae with phone and email of 4 references, 3) and official or unofficial transcripts showing degree(s) conferred.

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